



# People's Energy Cooperative

Your Touchstone Energy® Cooperative 

## REQUEST FOR THIRD PARTY NOTICE

The 'Third Party Notice' applies to all People's Energy Cooperative (PEC) members. This program is in place so that a designated third party can be notified, along with the member, when an account is up for disconnection. The third party may receive copies of disconnect notices we mail to members, but is NOT required to pay the bill(s). The third party is able to receive and give information regarding the account.

As a member, if you want to name a third party, please fill out this 'Third Party Notice' form and return it to PEC as soon as possible.

Member name: \_\_\_\_\_ Account Number(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

PEC has permission to share information with the third party named below.

**Member signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*I understand this agreement does not remove my personal obligations for payments.*

### Name of Third Party to be Notified

Member name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Third party signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Please note: This request will not be accepted without the third party's signature.*

PEC will make every effort to send a copy of the Disconnect Notice to the party named above. Please note that members enrolled in MyChoice, PEC's prepay billing program, do not receive Disconnect Notices, therefore a third party will not be alerted when the account is up for disconnect. The member making this request understands that we are not liable should the third party fail to receive or act upon the notice. A copy of a disconnect notice to a third party does not place any obligation on that party to pay bills for others, nor will it prevent disconnection of electric service if payment is not made.

Complete this form and mail to: People's Energy Cooperative  
1775 Lake Shady Ave S.  
Oronoco, MN 55960

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